



Since 1980 in  
North Houston Area  
Permanent &  
Temporary  
Administrative  
Accounting  
Personnel

Send Resumes to  
Service@kystaffing.com  
"Voted Small Business  
of the Year 1999"

www.kingwoodpersonnel.com  
**281-358-2018**  
600 Rockmead Dr., Suite 101, Kingwood, Texas 77339

## Kingwood Personnel

Female owned professional permanent and temporary placement staffing agency. Our focus is on the recruiting and placement of accounting, secretarial, clerical, freight administrative support and warehouse personnel. Since 1980, Kingwood Personnel has been one of the Houston Area's premiere staffing agencies and has been helping individuals work close to home in Greenspoint, Humble, Atascocita, The Woodlands, Conroe, Kingwood and surrounding areas.

<b>Job Title:</b>	Accounting Position	<b>Date:</b>	January, 4 2012
<b>Job Description:</b>			
<ul style="list-style-type: none"> <li>• Must have knowledge of Peachtree</li> <li>• Accounts Payable Experience</li> <li>• Accounts Receivable Experience</li> </ul>			
<b>Job Location:</b>	59 and Tidwell	<b>Company Industry:</b>	
<b>Job Role:</b>	Accounts Payable Time Card Entry	<b>Joining Date:</b>	ASAP
<b>Employment Status:</b>	Temp to Perm	<b>Employment Type:</b>	Temp to Perm
<b>paying:</b>	Between \$10-\$15	<b>Manages Others:</b>	NO